



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with International Protective Services to clean and decontaminate the Firearms Ranges, Gymnasiums, and standard classrooms in Buildings 21 and 22 at the Institute of Public Safety for the 2024-2025 fiscal year. Fiscal Impact: Total Estimated cost of \$9,940.00.

Presenter(s): Jamonica Rolle, Vice Provost, Academic Affairs

What is the purpose of this contract and why is it needed? The purpose of this contract is for the vendor to clean and decontaminate the Firearms Ranges, Gymnasiums, and Standard Classrooms in Buildings 21 & 22 at the Institute of Public Safety. This will ensure the safety and health of both employees and students.

What procurement process or bid waiver was used and why? Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there is no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained by the requesting department to identify the best value for the required commodity or service.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?

Yes. The funds are provided by the Tri-Party cost centers AG0184 and AG0185.

What fund, cost center, and line item(s) were used? FD601, AG0184, AG0185, GLC64500.

Has Broward College used this vendor before for these products or services? Yes, the contractor provided the same service in the FY 2023-2024.

Was the product or service acceptable in the past? Yes, the Institute of Public Safety conducts regular inspections of the Firearms Ranges and Gymnasiums after cleaning.

Was there a return on investment anticipated when entering this contract? The ROI was anticipated when entering this contract by inspecting the areas after cleaning.

Was that return on investment not met, met, or exceeded, and how? The ROI was Exceeded. The Ranges and Gymnasiums were inspected and proved to be successfully decontaminated and thoroughly cleaned.

Does this directly or indirectly feed one of the Social Enterprise tactics and how?

Yes. This contract directly feeds the Empower Student Development portion of the Social Enterprise Plan by providing a best-in-class facility for student experiences.

Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

FISCAL IMPACT:

Description: \$9,940.00 :AG184 and AG185, BU010, FD601, PG000272; GLC64500.

06/30/25 AG0185 · CJI Tri Party CWE (\$1,120.00)

06/30/25 AG0184 · CJI Tri Party Agreement (\$8,820.00)

TOTAL:	(\$9,940.00)
---------------	---------------------

Jeffrey Nasse


Jeffrey Nasse, Provost and SVP of Academic Affairs 4/30/2024











APPROVAL PATH: 12044: International Protective Services - Biohazard Cleaning FY2024-2025

 **Workflow**

 Synchronize Routing

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Wayne Boulier	Dean Review		✔ Completed	
2	Jamonica Rolle	Vice Provost Review		✔ Completed	
3	Jeffrey Nasse	Provost and SVP of Academic Affair		✔ Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		✔ Completed	
5	Zaida Riollano	Procurement Approval		✔ Completed	
6	Christine Sims	Budget Departmental Review		✔ Completed	
7	Rabia Azhar	CFO Review		✔ Completed	
8	Legal Services Review Group	Review and Approval for Form and		✔ Completed	
9	Board Clerk	Agenda Preparation		✔ Completed	
10	District Board of Trustees	Board Meeting	06/25/24 01:00 PM	⌚ Pending	
11	Electronic Signature(s)	Signatures obtained via DocuSig 		⌚ Pending	
12	Natalia Triana-Aristizabal	Contracts Coordinator		⌚ Pending	



**INTERNATIONAL
PROTECTIVE SERVICES**

300 E. Oakland Park Blvd #103 Oakland Park, Fl. 33334

email: service@ipsbiohazard.com

web: ipsbiohazardhollywood.com

service dispatch: 954-367-5591 | **toll-free:** 1-800-510-0820

Date: 3/26/2024

Attention: Chandika Hanuman Singh

From: IPS

Customer Name: **Criminal Justice Training Broward College, Institute of Public Safety**

Customer Phone Number: **(954) 201-6929**

Customer E-mail: chanuman@broward.edu

Description	Unit Cost	Total
<p>Biohazardous decontamination and clean up services on an as need basis. Scope of services for Lead Dust in Firearm Range/classrooms:</p> <ul style="list-style-type: none">#1 Room No. 142 Large classroom#2 Exit hallways from 142 Small exit hallways#3 Exit hallways from 142 Small exit hallway on opposite side#4 Room 138 Small instructors room#5 Room No. 140 Large classrooms#6 Room No. 140-A Small room Def. tactics/Firearms#7 Room No. 142 Firearms range vestibule#8 Room No. 142-A Firearms Control Room <p>Wipe down all surfaces using TSP Tri-Sodium Phosphate. TSP is a biodegradable nontoxic cleaner. Immediately after the surface is decontaminated of lead dust, the area will be wiped down with a neutral cleaning solvent.</p> <p>The areas that will be decontaminated include but not limited to; hallways, chairs, walls, furniture, door knobs, desks, floors, books, targets, headsets, consoles, phones, computers, hand rails, guard rails, and other surfaces.</p> <p>All cleaning products (rags, scrubbers, mop heads, etc.) will be treated as hazardous waste and will be handled and destroyed according to OSHA guidelines.</p> <p>Decontamination fee includes: All materials & handling of hazardous waste</p>	<p>Building 21: \$487.50 Building 22: \$487.50</p>	<p>\$975.00/visit Buildings 21 & 22</p> <p>(July 1, 2024 - June 30, 2025)</p>

Description	Unit Cost	Total
<p>Biohazardous decontamination and clean up services on an as need basis. Scope of services for Gymnasiums for Buildings 21 & 22:</p> <p>Services for both gyms, in building 21 & 22, will coincide; mats (sized 21'3 x 28'3 and 12 x 22'3) Mats will be stacked prior to arrival of technicians. After mat removal, gym floors will be decontaminated with OSHA approved cleaners. All defensive tactic mats will be decontaminated (top, bottom and sides of each mat). After all mats are decontaminated, the mats will be wiped dry and returned to gym floor. All top sections of mats, once in place, will be again cleaned and decontaminated. Padded area on adjacent machines will be decontaminated with OSHA approved cleaners.</p>	<p>Building 21: \$495.00 Building 22: \$280.00</p>	<p>\$775.00/visit Gym Buildings 21 & 22 (July 1, 2024 - June 30, 2025)</p>

Thank you for your continued business.

Jared Adler

Jared Adler, COO

